

Short- TENDER DOCUMENT

for

Supply of Office Furniture to the GIS cell, APMDP

Andhra Pradesh Municipal Development Project.

Roc.No. 18025/16/2017/PMU- Sec

Dt. 19.06.2018.

Short TENDER NOTICE

The Project Director, A.P. Guntur For supply of office furniture for the use of GIS Cell, APMDP, Guntur, and bid document is available in www.cdma.gov.in.

1. Tender Document Download Starting Date and time:	20.06.2018 at 11.00AM
2. Last date and time of submission of Tenders:	04.07.2018 up to 05.00PM
3. Address for communication and for submission of bid hard copy	Procurement Specialist, O/o APMDP, Kavya sri Residency, MG inner ring road, Agatavarapadu, Guntur. Mobile No.:9849453458

For any Tender related details, contact the officer mentioned at Sl. No.3 above may be contacted between 10:00 AM to 5:30 PM on all working days.

APMDP

O/o The Project Director
SHORT TENDER NOTICE

1. Tenders are invited by the Project Director from the agencies for the supply of office Furniture
2. The detailed specification and terms and conditions and can be downloaded from the www.cdma.gov.in
3. The approximate requirements of Office Furnitures are furnished in the **Annexure 'A'** of this tender

i. The eligibility criteria and the documents required to be enclosed to the tender are as follows:

4. Technical Bid:

- a. Copy of the Firm registration certificate should be enclosed.
- b. Copy of Valid GST certificate from A.P.
- c. PAN number

5. Commercial Bid:

- a. The rates should be quotes in the Price bid of Annexure A .

6. Bid Price

- a. The contract shall be for the full quantity as described in Annexures. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- b. All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c. Sales tax in connection with the sale shall be included in the rates.
- d. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e. The Prices shall be quoted in Indian Rupees only including all taxes, transportation etc., complete.

7. Each bidder shall submit only one Bid

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8. Bids shall remain valid for a period not less than 30 days after the deadline date specified for submission.
9. The Purchaser will evaluate and compare the bids determined to be substantially responsive i.e. which are properly signed ; and Conform to the terms and conditions, and specifications.

10. Award of Contract

a.The Purchaser will award the contract to the bidder whose Bid has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

b.Notwithstanding the above, the Purchaser reserves the right to accept or reject any Bids and to cancel the bidding process and reject all Bdis at any time prior to the award of contract

c. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the bid validity period. The terms of the accepted offer shall be incorporated in the purchase order/Award of contract.

11. Payment shall be made immediately after delivery of the goods.

Delivery Period: 10 days from issue of the work order for furniture

Signature

ANNEXURE-A**Specifications for Furniture.**

Brief Description of the Goods	Specifications	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
1) Tables	S/D Computer table with Single Storage Ht:700mm. depth:600mm, length:900mm table top material and thickness:25mm thick flat single layer MDF board of grade SBGII IS12406latest. Warranty 1yr	5No.	10 days	Andhra Pradesh Municipal Development Project (APMDP).	
2) Officer Chairs High Back Revolving	S/D Arm type fixed, chair type central tilt, Chair Ht:1180mm Backrest width :500mm,Seat Ht:450mm, Seat width 500mm, seat depth 520mm , thickness of MS Plate 0.2mm Backtype :Push back Pedestal Base:ABC Plastic withABN/Nylon twin caster wheels minimum 5Nos of 50mm size Arm Material: Pu foam bonded chrome coted. Seat Material: Pu foam covered with mesh fabric Material of fabric Back:Inner frame upholstered with Mesh fabric and mounted on main assembly Warranty 1yr	3 No.	10 days		
3) officer Chairs Matrix medium	S/D Arm type adjustable, chair type central tilt, Chair Ht :1025mm Backrest width :480mm, Seat Ht :450mm, Seat width : 480mm, Seat depth : 480mm thickness of MS Plate: 0.5mm Type of backrest support: backrest with lumber support of polypropylene at multilevel across back Backtype :Push back Pedestal Base:ABC Plastic withABN/Nylon twin caster wheels minimum 5Nos of 50mm size Arm Material: Pu foam bonded chrome coted. Seat Material: Pu foam covered with mesh fabric	10 No.	10 days		

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Brief Description of the Goods	Specifications	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
	Material of fabric Back: Inner frame upholstered with Mesh fabric and mounted on main assembly Warranty 1yr				
4) Visitor Chairs	S/D Visitor Chairs: Frame type :Cantilever. Size of Material(mm) 14SWG 25mm round pipe Ht:700mm, dt:400mm Width:500mm Seat Ht 400mm Type of seat and backrest: Padded with polyurethane foam. Material of fabricback: Knitted with cane. Arm Material: padded cushion upholsted with leather leatherite on metal. Warranty 1yr	6 No.	10 days		

Price Bid for furniture

Sl. No.	Description Goods	Specifications	Qty.	Quoted Unit Rate in Rs.	Total Amount	
					In Figures	In Words

Gross Total Cost: Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. (amount in figures) Rs. (amount in words) within the period specified in the tender document.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

