

**ANDHRA PRADESH URBAN FINANCE AND DEVELOPMENT CORPORATION**  
**O/o PROJECT DIRECTOR, APUWS&SMIP**

INVITATION FOR QUOTATIONS FOR SELECTION OF AGENCY FOR HIRING OF 10 NOS OF VEHICLES ON HIRE BASIS TO THE O/o THE APUWS&SMIP, VIJAYAWADA LOCATED IN, 5TH FLOOR, DHOOM COMPLEX Opp. NTR HEALTH UNIVERSITY,  
SRINIVASA NAGAR BANK COLONY, VIJAYAWADA,  
ANDHRA PRADESH - 520008.

**Tender Notice No. APUF-15/5/2019-F AND ACCT SEC-APUFIDC, Dt: 18-08-2020**

Gentlemen,

Sub: APUWSSMIP- Selection of Agency for Hiring of 10 nos of vehicles to the o/o APUWS&SMIP, Vijayawada – Reg.

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1. You are invited to submit your most competitive quotation for “Hiring of 10 nos of vehicles to the O/o APUWS&SMIP, Vijayawada” for office use for a period of 12 months.
2. Therefore, interested firms/agencies are requested to submit the sealed tenders as per the time schedule shown below:

1	Tender document starting date and time	10-09-2020 11.00 AM to 4.00 PM
2	Last date and time for submission of tenders	24-09-2020 at 3:00 PM
3	Tenders opening date and time	24-09-2020 at 4:00 PM
4	Adress for communication	5th floor, Dhoom Complex opp. NTR Health University, Srinivasa nagar Bank colony, Vijayawada, Andhra Pradesh - 520008. Contact Number: 9963636391
5	Security Deposit	Rs 50,000/- DD drawn in favour of “Managing Director, APUFIDC”
6	Tender Document Available Website	<a href="http://www.cdma.ap.gov.in">www.cdma.ap.gov.in</a>

3. General Terms & Conditions

- i. Tender schedule will be available in [www.cdma.ap.gov.in](http://www.cdma.ap.gov.in)

- ii. Issue/Download from above website of tender schedules will start from 10-09-2020 at 11.00AM
- iii. The last date for submission of filled and sealed in tender form is 3.00 P.M on 24-09-2020 in the O/o the APUWS&SMIP, Vijayawada and the tenders will be opened on the same date at 4.00 PM.
- iv. The hire charges include fuel, driver salary, batta and maintenance charges with coverage of 2,500 km/month.
- v. Security Deposit will be retained for the successful agency. Security Deposit will not carry any interest and same will be refundable after satisfactory completion of contract service during the service period.
- vi. The agency should have registered office within Vijayawada and Guntur in AP State.
- vii. The agency should have been continuously in the business for a minimum period of the three years as on the date of issue of this tender notice (evidence to be enclosed).
- viii. The vehicle should be in perfect running condition and the agency should supply the vehicles no earlier than 2015 model. In no case, the vehicles of earlier 2015 model will not be entertained, even though they are in good condition also the vehicles have good upholstery. Covers, interior etc.. In the event of earlier to 2015 model vehicles are quoted, the tender will not be evaluated along with forfeited of the Security Deposit. Proof shall be produced for 2015 or later model vehicles.
- ix. The kilometres will be counted from the point of pickup to the point of drop and will be for a maximum running of 2500 Kms per month
- x. The private vehicles, which are registered as a taxi can only be hired for Government duty.
- xi. The log book must be maintained regularly and got initialled by the officer concerned every day and a copy of the log book should be enclosed with the bill every month for effecting payment.
- xii. The vehicle along with the driver should be kept at the disposal of officer concerned as per the timings required by the officer.

- xiii. The agency should be able to provide substitute vehicle/driver whenever there is a breakdown of the vehicle or absence/non-satisfactory performance of the driver without any extra claims for the same and need to be enclosed Xerox copies of R.C. book.
- xiv. The Driver must possess valid driving license, registration and badge and also to keep all the original documents related to the vehicle as required by the transport authorities with the vehicle.
- xv. The agency should produce valid documents like permit, fitness certificate, insurance, pollution control certificate, tax etc.
- xvi. The agency should enclose copies of last three years Income Tax Returns.
- xvii. Payment for the services rendered will be paid by Project Director, Andhra Pradesh Urban Water Supply & Septage Management Improvement Project, Vijayawada on monthly basis and the service provider/agency shall submit invoice for the services rendered in the previous month, by 1st week of succeeding month along with log sheets every month.
- xviii. No extra charges what so ever will not be borne by the Department.
- xix. a) For defective or delayed or unsatisfactory services, a penalty of 2.5 % of monthly quoted total amount shall be levied and collected from invoice/bills payable.  
b) For non-performance or non compliance of any terms and conditions herein, a penalty of 5% of the monthly quoted total amount shall be levied and collected from the invoices/bills payable.
- xx. Bidder offering the lowest service charges will be selected for the work. In case more than one agency quotes the same lowest service charges, the agency will be selected on drawl of lots.
- xxi. The Andhra Pradesh Urban Water Supply & Septage Management Improvement Project, Vijayawada has sole discretion to exercise every right to dispense alter or amend any point of time without giving any notice to the travel agency.
- xxii. The owner of the vehicle hired for Government duty should produce the pollution control certificate for every six months.

4. Detailed and Abstract Estimate for hiring of vehicles as per the hire charges fixed by the government on monthly rental basis as per G.O.Ms.No.87 Dt: 01-06-2017 of Finance (hr.vi-tfr-va) Dept. for the use of O/o APUWS&SMIP is:

SI.NO	ITEM	ESTIMATED COST
1	Rate for providing of 01(one) No hired vehicle (Air Conditioned Cars) as per Serial no 1 (Cost of vehicle should be more than Rs 15 Lakhs) of G.O.Ms.No.87 Dt: 01-06-2017 of Finance (HR.VI-TFR-VA) Dept. The hired vehicle should be no earlier than 2015 model)	Rs 60,000/-
2	Rate for providing of 04 (four)No's hired vehicles (Air Conditioned Cars) as per Serial no 2 (Cost of vehicle should be Rs10 Lakhs-Rs 15 Lakhs) of G.O.Ms.No.87 Dt:01-06-2017 of Finance(HR.VI-TFR-VA) Dept. The hired vehicle should be no earlier than 2015 model)	Rs 45,000/-
3	Rate for providing of 05(five) No's hired vehicles (Air Conditioned Cars) as per Serial no 3 (Cost of vehicle should be less than 10 Lakhs) of G.O.Ms.No.87 Dt:01-06-2017 of Finance(HR.VI-TFR-VA) Dept. The hired vehicle should be no earlier than 2015 model)	Rs 35,000/-

5. Each bidder shall submit only one quotation.

6. Validity of Quotation

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

7. Evaluation of Quotations

The client will evaluate and compare the quotations determined to be substantially responsive i.e., which

- a) are properly signed ; and
- b) Conform to the terms and conditions, and specifications.

8. Award of contract

The Contract will be awarded to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

8.1 Notwithstanding the above, the client reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

8.2 The bidder whose bid is accepted will be notified of the award of contract by the client prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

9. The actual No.of vehicles supplied may increase or decrease, as per the requirement and the agency shall provide/remove within 15 days, on intimation.
10. We look forward to receiving your quotations.

Sd/-  
Project Director  
APUWSSMIP

## FORMAT OF FINANCIAL PROPOSAL

Name of the agency :-----

Address:-----

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Sl. No.	Name of work	Category of Vehicle	No. of vehicles	Rate per Vehicle per month*	Total amount per month
(1)	(2)	(3)	(4)	(5)	(6)
1	Hiring of Vehicles after 2015 models	<b>Category -I</b> More than Rs.15.00 lakhs	1 No.		
2		<b>Category - II</b> Rs.10.00 lakhs to Rs.15.00 lakhs	4 Nos		
3		<b>Category-III</b> Less than Rs.10.00 lakhs	5 Nos		
<b>Grand Total</b>					

We agree to hire the vehicles as per above terms and conditions with a total contract price of Rs. .... (Amount in figures) Rs. .... (Amount in words).

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier