

**MUNICIPAL ADMINISTRATION DEPARTMENT
ANDHRA PRADESH MUNICIPAL DEVELOPMENT PROJECT
INVITATION FOR QUOTATIONS FOR SUPPLY OF
GOODS UNDER NATIONAL SHOPPING PROCEDURES**

No. 14026/18/2018-PS SEC/Dt. 11-12-2018

To _____

Dear Sir,

Sub: Invitation for quotations for Supply and installation of scanners in all 110ULBs of AP- Reg.

1. You are invited to submit your most competitive quotation for the following item:-

Brief Description of the Goods	Specifications	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
Scanners	Scan Speed: Up to 30PPM (Simplex) Up to 60PPM(Duplex) Grey scale Scan: 8-bit Colour scale Scan: 24-bit Optical Resolution: Up to 600 dpi Interface: Hi-Speed USB 2.0 Feeder Capacity: Up to 60 Sheets Document Feeding: Automatic or Manual Document Size: Width 20" - 8.5" Length 21" – 14.0" Long Document Up to 118.1"	138 No.	10 days	110ULBs of AP	1 year warranty

2. Government of India has received a credit from the International Development Association (IDA) in various currencies equivalent to US\$ 350 towards the cost of the AP Municipal Development Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. **Bid Price**
- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
 - All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
 - Sales tax in connection with the sale shall be included in the rates.
 - The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - The Prices shall be quoted in Indian Rupees only including all taxes, transportation etc., complete.
4. Each bidder shall submit only one quotation.
5. **Validity of Quotation**

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

6. The **annual** turnover of the bidder shall be Rs.83.00Lakhs during any one year in the last five financial years. Supporting document should be submitted in the O/o APMDP on or before 26-12-2018 11.00AM.
7. The bidder should submit copy of firm registration, GST certificate and PAN card. Supporting document should be submitted in the O/o APMDP on or before 26-12-2018 11.00AM.
8. The bidder should supply and install scanners in any Government departments/PSUs for an amount of Rs. 20.70lakhs. Supporting document should be submitted in the O/o APMDP on or before 26-12-2018 11.00AM.
9. The bidder should submit EMD for an amount of Rs.1,03,500/- in the form of Demand Draft, drawn infavour of Project Director, MSU-APMDP. Original DD should be submitted in the O/o APMDP on or before 26-12-2018 11.00AM.
10. The successful bid should submit performance bank guarantee of 10% of the contract value at the time of Agreement.

11. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) are properly signed ; and
- b) Conform to the terms and conditions, and specifications.

The Quotations would be evaluated for individual items.

12. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

12.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

12.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

13. Payment shall be made immediately after delivery of the goods and installation reports
14. You are requested to provide your offer latest by **17:00 hours on 24-12-2018**.
15. The bidder should furnish Authorization certificate from the Dealer /Reseller for product quoted.
16. We look forward to receiving your quotations and thank you, for your interest in this project.

Sd/-
Project Director (FAC)
APMDP

FORMAT OF QUOTATION

Sl. No.	Description Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In Words
Total							

Gross Total Cost: Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. (amount in figures) Rs. (amount in words) within the period specified in the Invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier